### PDG Intellectual Property Rights Copyright Policy FAQs

## 1. Where can I get more information about the PDG Intellectual Property Rights Copyright Policy?

View our Intellectual Property Rights Copyright Policy: [website link to Copyright Policy forthcoming]

#### 2. What is a Contribution?

A Contribution is any material that is presented in a recorded or written form (e.g. text, drawings, flowcharts, slide presentations, videos) in any PDG Activity but does not include any software code. Submitting a Contribution means that the PDG Participant is providing the material for consideration and possible use by PDG in PDG's Deliverable. Once a Contribution is made, it cannot be withdrawn.

#### 3. Does the Copyright Policy apply to Oral Contributions?

Oral Contributions, as a form of expression, are not copyrightable. However, in the event the oral expression is recorded in any way (e.g., included in meeting minutes or inserted in a draft PDG deliverable) it is copyrightable. Oral Contributions, in their recorded form, are subject to the PDG Copyright Policy. PDG Participants can orally discuss any material as long as the material is not shown, distributed, or recorded.

### 4. What actions do PDG Participants in PDG Activity need to take before submitting a Contribution?

Contributions from PDG Participants who are employed by or agents of a Member are already subject to the PDG Copyright Policy which has been signed by their Member so they do not need to take any further action. PDG Participants who are not employed by or agents of a Member must agree to the PDG Copyright Policy prior to submitting any Contribution they own [insert hyperlink to Copyright Policy and instructions on how to agree to its terms] and should confirm with PDG that their employer or Sponsor has agreed to the Copyright Policy before submitting a Contribution owned by their employer or Sponsor.

## 5. Do I give PDG or PDG Participants ownership of the Contribution when I make the Contribution?

No. Copyright ownership remains with the person who created or owns the Contribution. Instead, PDG and the PDG Participants are granted a license to use your Contribution (i.e., PDG is given the right to use the Contribution) in connection with the development of the PDG Deliverable. However, PDG owns copyright to any compilation and derivative work of Contributions from PDG Contributors.

# 6. Can a PDG Participant take and use a Contribution outside for any non-PDG related purpose?

No. A PDG Participant only has the right to use the Contribution made to PDG in connection with the development of the PDG Deliverable.

# 7. Can I make a Contribution to a PDG Activity without granting PDG the right to use the Contribution as outlined in the PDG Copyright Policy?

No. All Contributions submitted (via a written submission, presentation, video, document repository, online forum, etc.) are subject to the PDG Copyright Policy.

### 8. Can I use a Contribution that I own and have submitted to PDG for another purpose?

Yes. The copyright for your original material has not been transferred to PDG; therefore you still own copyright to your original material and can use it for any purpose.

#### 9. Can I provide a Contribution to PDG if I have already provided it to another organization?

You must review the policies of the other organization to determine whether you are prohibited from submitting the Contribution to PDG without the other organization's consent.

#### 10. What are PDG's rights concerning Contributions?

Subject to each Contributor's continued copyright ownership in their original Contributions, PDG will own the copyright in any PDG Deliverable and in any works created by PDG employees or agents. PDG has the right to create and shall own derivative works that incorporate the PDG Deliverable's content derived from the Contribution in any format or media without restriction.

# 11. Is a Contribution I want to submit that is owned by my employer or my Sponsor subject to this Copyright Policy?

If your employer or Sponsor is a PDG Member, then they agreed to the terms of this Copyright Policy as a condition of being a PDG Member and agree that any Contributions submitted by you to a PDG Activity will be covered by this Copyright Policy. If your employer or Sponsor is not a PDG Member, PDG will work with you to obtain the signature of your employer or Sponsor so you can submit the Contribution owned by your employer or Sponsor.

#### 12. Can I submit a Contribution that is owned by someone other than me or a Member?

In the event you want to make a Contribution that you know or suspect is owned by a person other than you or a Member, you are required to notify the Chair of the PDG Activity who will work with PDG to seek permission to use such Contribution.

13. Will PDG charge any fees associated with any PDG Deliverable to which I have made a

Contribution?

No.